



County Administrator's Office

340 South Sixth Street, Wytheville VA 24382-2598

Telephone (276) 223-4500

Fax (276) 223-4515

Position: Utility Maintenance Worker

Department: Water

Reports To: Water Superintendent

Location: Fort Chiswell

FLSA Status: Non-exempt

Full-time/Part-time: Full-time

Seasonal: No

Posted Until: Until Filled

Summary

Performs intermediate semiskilled work in the installation, repair and maintenance of water and sewer lines, wells, pump stations and appurtenances, and related work as apparent or assigned. Work is performed under the limited supervision of the Utility Maintenance Supervisor.

Work Schedule

- Monday – Friday 7:30 a.m. – 4:00p.m.
- Rotating on call 24 hours as needed

Essential Functions

- Installs, repairs, cleans and inspects water and sewer mains, meter, hydrants, valves, cleanouts and other equipment; locates water/sewer lines; participates in sewer and water taps and repairs and related emergencies.
- Removes blockage from sewer with rodding equipment; flushes hydrants.
- Performs general grounds maintenance tasks; excavates and backfills trenches.
- Operates dump truck, tractors, backhoe, mowers, weed trimmers, jet-vac and a variety of hand tools in performance of maintenance and construction tasks; performs preventive maintenance on equipment.
- Operates and maintains wells.
- Replaces damaged landscaping; sows grass, plants shrubbery.
- Evaluates meter operations, identifies defective meters; sizes and installs meters for new services; repairs and replaces old meters; reads meters.
- Locates and marks underground utilities in the County using paint, flags and other markings.
- Reads Water Meters
- Installs barricades and routes traffic safely; installs shoring/trench boxes when needed.

Knowledge, Skills, and Abilities

- General knowledge of the tools, materials and equipment used in the installation, replacement, maintenance and repair of utility lines.
- General knowledge of a variety of maintenance and manual tasks involved in the installation, maintenance, repair and replacement of utility lines and appurtenances.
- Thorough knowledge in the use of common hand and power tools.
- Ability to operate back hoe and other medium construction equipment.
- Ability to perform manual and semiskilled labor for extended periods, often under unfavorable weather conditions.
- Ability to establish and maintain effective working relationships with associates, contractors and the general public.

Education and Experience

- High school diploma or GED.
- Moderate experience in the maintenance, repair and/or construction of water and sewer lines and related facilities.
or
- Equivalent combination of education and experience.
- CDL license preferred but not required.

Special Requirements and Job Development

- Employee must possess an acceptable and safe driving record.
- Possess a valid Virginia driver's license
- Obtain VDOT Flagger certification within six months of employment.
- Valid commercial driver's license with Class A endorsement in the Commonwealth of Virginia, or the ability to obtain within ~~six~~ twelve months of employment.

Physical Requirements

- This work requires the frequent exertion of up to 50 pounds of force.
- Occasional exertion of over 100 pounds of force.
- Work frequently standing and walking and occasionally requires sitting, speaking or hearing, using hands to finger, handle or feel, climbing or balancing, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling, pushing or pulling, lifting and repetitive motions.
- Work requires close vision, distance vision, ability to adjust focus and color perception.
- Vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly.
- Hearing is required to perceive information at normal spoken word levels.
- Work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arm's length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities.
- Work frequently requires exposure to outdoor weather conditions and working in wet or muddy conditions.
- Work is generally in a moderately noisy location (e.g. business office, light traffic).

This job description is not intended to be all –inclusive. An employee will also perform other reasonably related job responsibilities as assigned by the supervisor or County Administrator. Wythe County Administration reserves the right to revise or change job duties as the need arises. The job description does not constitute a written or implied contract of employment.

As an Equal Opportunity Employer, we are dedicated to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/sexual orientation/gender/identity, national origin, disability, marital status, age, political affiliation, or protected veteran status.